

Privacy Policy

Highbury Preparatory School is committed to ensuring that your privacy is protected. This policy explains how we use the information we collect about you and the procedures that we have in place to safeguard your privacy. This privacy policy covers your use of this website.

The Information We Collect and How We Use It

When you register and / or subscribe with Highbury Preparatory School, we need to know your name, e-mail address and telephone number. We may also ask you to give us optional contact information, for example your fax number and demographic information like your age. If you subscribe to our mailing lists for latest news and other information, you may be asked to specify the areas in which you are interested so that we can tailor the information, which we send to you to cover the topics, which we believe you might be interested in. We do not pass on your personal data to third party companies. We may also use your information for the purpose of providing you with information about any special offers or features of our website which we think may be of interest to you and for related marketing purposes. We monitor customer traffic on an aggregate basis in order to help us develop and improve our website for the benefit of our customers. In order to enhance your use of the website you will be given a session ID which will only last for the duration of that visit to the site. Each time you visit the site you will have a different session ID. By submitting your information you consent to the use of that information as set out in this Policy. If we change our Privacy Policy we will post the changes on this page so that you may be aware of them. We will also e-mail you should we make any changes and give you a chance to ask us not to use your information in that way. Because the Internet infrastructure is global, and it is not possible to predict the routes that information sent over the Internet will take, the information you provide may be transferred temporarily via a route, which takes it outside the African Economic Area as it passes between you and us. By submitting your information you consent to this transfer.

Opt In / Opt Out

If at any time you wish to receive information about any other product areas which you currently do not receive, or you wish to stop receiving some or all of the information that we currently send, you may amend or remove your preferences by selecting the opt out option on any mail that we send you and you will automatically be removed from the database. If you have any queries about how to use the mailing preference system, please contact our Customer Service Department.

Cookies

Our site uses cookies to keep track of your visits to our website. A cookie is a small file that can be stored by your browser on your computer's hard drive. We may use these to do a number of things. We use cookies for various advantages eg: to deliver contents specific to your interest and to save your password so that you don't have to re-enter it every time you visit our site. Cookies help us to recognise when you next visit our website and note the advertisements displayed to you. This allows us to tailor the service we provide to your preferences. You can usually change your browser so that it will not accept cookies.

Security of Information

We follow strict security procedures in the storage and disclosure of information which you have given us. This is to prevent unauthorised access or unlawful processing of your personal information. We keep your information confidential and store it on a secure server which is password protected and hidden behind a firewall from the outside world. We use secure socket layer software (SSL) to encrypt all of your personal information. Highbury Preparatory School's internal procedures cover the storage, access and disclosure of your information. Non-disclosure to third parties unless we have your express consent, we will only disclose your personal data to third parties if this is required for the purpose of completing your transaction with us. This is subject to the proviso that we may disclose or transfer your data to a partner company where you have supplied information via a site, which is co-branded with that partner company or to members of our own group. If personally identifying data about you may be shared with a partner company, we will tell you before we collect or transfer the data so that you may opt out of this transfer if you wish. We use your information only as set out in this Policy and will not sell, rent or pass your information on to others for marketing purposes without your express consent. Highbury Preparatory School may however provide aggregate statistics about our customers, sales traffic patterns and related site information to reputable third-party vendors and relevant affiliate partners, but these statistics will include no personally identifying information.

Your Consent

By submitting your information and using our website, you consent to the collection, storage and processing of your personal information by us in the manner set out in this Policy. If we change our Privacy Policy we will post the changes on this website so that you are always aware of what information we collect, how we use and under what circumstances we disclose it. We will also email you should we make any changes to give you a chance to ask us not to use your information in that way.

Disclaimer

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Hyperlinks

Our website may contain hyperlinks. These hyperlinks connect you to sites of other organizations, which are not our responsibility. We have used our reasonable endeavors in preparing our own website and the information included in it is done so in good faith. However, we have no control over any of the information you can access via other websites. Therefore, no mention of any organization, company or individual to which our website is linked shall imply any approval or warranty as to the standing and capability of any such organizations, company or individual on the part of Highbury Preparatory School.

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